

**PARAMEDICAL COURSES
CERTIFICATE & DIPLOMA**

PROSPECTUS

2014 – 2015

**GANDHI MEDICAL COLLEGE
AUTONOMOUS SOCIETY, BHOPAL**

DEAN & C.E.O.

GMC. AUTO SOCIETY

BHOPAL (M.P.)

DR.B.P. DUBEY
DEAN

CHAIRMAN

DR.A.K.SRIVASTAV

CO-ORDINATOR

COURSE IN-CHARGE

Perfusionist Perfusion Technology	P.G.Diploma	Dr.Praveen Sharma
Medical Lab. Technician	Diploma	Dr.R.K.Nigam
Cath.Lab. Technician	Diploma	Dr.Yogesh Verma
Dialysis Technician	Diploma	Dr.T.N.Dubey
X-Ray Radiographer Tech.	Diploma	Dr.Smt.L.Kaushal
X-Ray Radiographer Tech.	Certificate	Dr.Smt.L.Kaushal
O.T. Technician	Certificate	Dr.M.C.Songra
Health Inspector	Certificate	Dr.D.K.Pal

MEMBERS

- (A) All Coure Incharge
- (B) Dr. N.M. Shrivastava
Dr. R.S. Gupta
Dr. Atul Shrivastava
Dr. H.U. Ghoori
Dr. Bhawna Bhimte

ELIGIBILITY CRITERIA

- 1/ First preference for admission to the course would be given to the domicile of M.P. In case of non-availability, candidates from outside M.P. may be considered.
- 2/ Age of candidate should not be less than 17 years as on 31st Dec. of the year Of admission.
- 3/ Candidate must be medically fit. They will have to appear before a medical board constituted for this purpose by the medical college.
- 4/ Candidates who are already in service will be required to apply through proper Channel along with N.O.C. from their employer 10% seats are reserved for departmental in service candidate.
- 5/ Selection of candidates will be purely on merit basis. The merit list will be prepared on the basis of marks obtained in PCB/Biotechnology in qualification exam.i.e.12th.
- 6/ All the Courses are full time. The candidate shall not register for any other degree/diploma alongwith Paramedical Course. If found guilty, legal action will be taken against him.

7/ Essential Qualification:

(A) For Diploma & Certificate Courses- The candidate must have passed Higher Secondary 10+2 with Physics, Chemistry and Biology (PCB)/Biotechnology from recognized Board.

Minimum Percentage of marks (PCB)

COURSE	UR	SC/ST & OBC
Diploma	40%	35%
Certificate	40%	33%

(B) For P.G. Diploma (Perfusionist) B.Sc. (Biology Group) with 45% marks for UR & 40% marks for SC/ST & OBC Candidates.

**(A) CERTIFICATE
PARAMEDICAL COURSES AVAILABLE
FOR THE YEAR 2014-2015**

**DISTRIBUTION & RESERVATION
ON AVAILABLE SEATS**

S.NO	Department	Course	Total No. of Seats	For In- Service Candidates	For Open Candidates				Code No.
					UR	SC	ST	OBC	
01	Surgery	O.T. Tech.	15	01	07	02	03	02	(01)
02	Radio Diagnosis	X-Ray Radiographer	15	02	07	02	02	02	(02)
03	P.S.M.	Health Inspector	20	02	09	03	04	02	(03)
		Total	50	05	23	07	09	06	

Table-A

Note-For Table A and B

1. Minimum qualification for all courses 12th (10±2) Service Biology.
2. 30% Women and 3% Physically handicapped Reservation would be ensured.
3. Number and distribution of available seats may be changed.
4. Code Number of Courses are given in brackets ().

**Dean &
Chief Executive Officer
G.M.C.Bhopal**

**(B) DIPLOMA
PARAMEDICAL COURSES AVAILABLE
FOR THE YEAR 2014-2015**

DIPLOMA COURSES (TWO YEAR)

S.NO	Department	Course	Total No. of Seats	For In-Service Candidates	For Open Candidates				Code No.
					UR	SC	ST	OBC	
01	Cardiology	Cath Lab. Tech.	10	01	05	01	02	01	(04)
02	Pathology	Med. Lab. Tech.	50	05	22	07	10	06	(05)
03	Ophthalmology	Para Medical Ophthalmic Assistant	15	01	07	02	03	02	(06)
04	Radio Diagnosis	X-Ray Radiographer	30	03	13	05	05	04	(0]7)
05	Medicine	Dialysis Tech.	15	02	07	02	02	02	(08)
		Total	120	12	54	17	22	15	

Table-B

(C) P.G. DIPLOMA (PERFUSIONIST)

**PARAMEDICAL COURSES AVAILABLE
FOR THE YEAR 2014-2015
P.G. DIPLOMA COURSES (TWO YEAR)**

S.NO.	Department	Course	Total No. of Seats	For In-Service Candidates	For Open Candidates				Code No.
					UR	SC	ST	OBC	
01	Cardiothoracic Surgery	Perfusionist	15	02	07	02	02	02	(09)

Table-C

Distribution of Seats for Departmental in Service Candidates

S. No	Course	Total	UR	SC	ST	OBC
01	Certificate	05	02	01	01	01
02	Diploma/P.G. Diploma	14	07	02	03	02
	Total :	19	09	03	04	03

Table-D

Note:-

1. Minimum qualification for Table (C) Perfusionist B.Sc.(Biology Group).
2. 30% Women and 3% Physically handicapped Reservation would be ensured.
3. Number and distribution of available seats may be changed.
4. Code Number of Courses are given in brackets ().
5. Category wise distribution of courses for in service candidates (Table –D will be done by draw of lot as per availability of seats).

Dean &
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SELECTION PROCEDURE

Selection will be done strictly on the basis of merit of P.C.B./Biotechnology in (12th standard of 10+2 scheme). The merit will be prepared on the basis of marks obtained in PCB/Biotechnology For Perfusionist, B.Sc. Biology Group will be considered.

In case more than one candidate having same marks then preference will be given to the candidate having higher marks in Biology. If relative merit of the candidate can not be decided even by this criteria, then preference will be given to older candidate. The selected candidates will be required to deposit following documents and fee at the time of admission in the respective department.

1. Original marks sheet of class 12th (for perfusionist B.Sc. mark list also)
2. Original School Leaving Certificate.
3. Original Migration/Transfer Certificate.
4. Date of Birth Certificate
5. Caste Certificate of SC/ST/OBC
6. Character Certificate
7. Domicile Certificate
8. Income Certificate of Parents/Guardian.
9. Two sets of attested photocopies of the above mentioned certificates.

Candidate failing to comply with the above requirements will be disqualified for admission to the course & candidate next in the merit list will be offered the course.

CURRICULUM

Duration	(1) Certificate	1 Year
	(2) Diploma/P.G. Diploma	2 Year
Number of Seats	Certificate	50
	Diploma	120
	P.G. Diploma	15

DISCIPLINARY CONTROL

Selection will be under disciplinary control of Head of the Institution. If the conduct of student is not in accordance with the rules and regulation of the institution his/her admission will be cancelled and will be removed from the institution any time during the course. Students are advised to pay the fee regularly otherwise admission may be cancelled. No refund of fee paid will be allowed in the events of cancellation of admission due to any reason.

Head of the institution reserves the right to refuse at his own discretion to any student in the beginning of any academic session for reason of his/her be having in a manner subversive to discipline or any grave misconduct.

Students are expected to stay in the premises meant for paramedical students only. They are not suppose to wander in hospital & college premises & will always be in blue apron with name plate.

Attendance – 75% in theory and 85% in practical is required to appear in the examination.

Discipline Committee

Dr. R.K. Nigam

Dr. Smt. L. Kaushal

Dr. B. S. Yadav

Dr. A. K. Srivastav

Dr. T. N. Dubey

Dr. M. C. Songra

Dr. N. M. Shrivastava

Dr. D. K. Pal

Right to make Rules

Gandhi Medical College Autonomous Society will have the right to make new rules, ammend existing rules or number of seats at any time during the course, which will be binding on the students. In case of any dispute it will be under jurisdiction of Bhopal.

FEE STRUCTURE

As per fee Structure prescribed by Registrar, Paramedical Council, M.P. Bhopal.

(A) Tuition Fee (Every Year)

Diploma/P.G. Diploma (2 Year)	15,000/-
Certificate (1 Year)	10,000/-

(B) Other Fee (First Year)

Course Diploma/P.G. Diploma/Certificate	
Caution Money (refundable)	5,000/-
Entertainment Fee	1,000/-
Internal Assessment Fee	1,000/-
Laboratory Fee	1,000/-
Total Other Fee (First Year)	1,000/-

Diploma/P.G. Diploma Candidates have to deposit Tuition fee and other fee in 2nd year as given below.

Course	Fee	Fee
Diploma/	Tuition Fee	15,000/-
P.G. Diploma	Other Fee	3000/-
	(Except Caution Money)	
Total (2nd Year)		18,000/-

Tuition fee for SC/ST & OBC candidates will be charged as per existing Rules of Govt. of M.P. fee to be deposited at the time of admission & consequent period in college

P.G. Diploma/Diploma Course

Diploma 1st installment	Rs.15000/-	at the time of admission	(Rs.8000/- other fee)
Ist year		within one month admission.	(Rs.7000/- tuition fee)
2 nd installment	Rs.8000/-	March 2015	(Rs.8000/-tuition fee)
II nd year 3 rd installment	Rs.10,000/-	Sept.2015.	(Rs.7000/- tuition fee) (Rs.3000/- other fee)
4 th installment	Rs.8000/-	March-2016	(Rs.8000/- tuition fee)

CERTIFICATE COURSE

Certificate 1 st installment	Rs.13000/-	at the time of admission	(Rs.8000/- other fee)
		Within one month of adm.	(Rs.5000/- tuition fee)
2 nd installment	Rs.5000/-	March-2015	(Rs.5000/- tuition fee)

If fee is not deposited in time Rs.100/- per week late fee will be charged.
Candidate will not be allowed to get the examination form till no dues is obtained from Account Section.

GENERAL INSTRUCTION

1. If candidate will leave the course after admission or failing to pay fee in time or remains unauthorized absent, admission of such student will be cancelled and no refund of the fee already paid will be made, However, caution money will be refunded, after deducting the dues of the college including fee. Candidate should apply within one month for refund of caution money after leaving the college. Candidate is not permitted to take admission simultaneously in any other course in any university/college/board.
2. Rs.5,000/- caution money deposit will be charged at the time of admission only.
Note:- The money of actual damage by trainee will be recovered from caution money time to time & the balance Rs.5,000/- has to be maintained.
3. Students will be charged enrolment fee, exam, fee also from time to time.
4. Fee once deposited will not be refunded to the candidates.
5. Hostel facility will not be provided.
6. Reallocation will be done on merit basis subject to availability of seats within one month of admission.
7. 10% seats are reserved for departmental in service candidate. Joining will be allowed after submission of relieving certificate from the employer.
8. Admission will be done as per merit list through counseling.
9. Application form can be downloaded from Dean website www.gmcbhopal.net ,
व संचालक चिकित्सा शिक्षा, म०प्र० भोपाल की website www.medicaleducation.mp.gov.in
10. Filled application form along a draft of Rs.200/- payable to Dean and C.E.O., Gandhi Medical College, Bhopal must reach to Office of the Dean and C.E.O., G.M.C., Bhopal
on or before 30-10-2014.
11. Candidate has to deposit Rs.8,000/- cash/DD to payable to Dean and CEO, G.M.C., Bhopal at the time counseling which will be adjusted in 1st installment of fees.
12. The detail of Counseling programme will be announced later on in Website.

UNDERTAKING FROM STUDENT

I.....S/o/ D/o.....

Hereby at the time of my admission into Paramedical course in Gandhi Medical College, Bhopal, Pledge that I will not indulge in any such activity which will bring a bad name to the institution. I Promise to remain regular in theory and practical classes.

I will never get involve in any indiscipline activity like ragging, quarrels, fights etc.

In case I am found involved in any indiscipline or undignified activities of the college, management has every reason and right to cancel my admission.

I have read this booklet carefully and shall follow all the rules and regulations quoted in this booklet.

Date:

Signature:

Name:

Counter Signature of

Sign .of witness

Name Father/Guardian

Name:

Ph. No. :

Address:

Address:

Ph. No.

BRIEF BIODATA OR SCREENING

Departmental In-service

Yes/No

1/4foHkkxh; Isokjr~ mEehnokj1/2

1- Name of the Candidate :.....

2- Fathers Name :.....

Mothers Name.....

3- Sex: Male/ Female : Physically Handicapped..... Yes/No

4- Category (Tick) : UR/SC/ST/OBC

5- Domicile of M.P. : Yes/No

6- Completing 17 Years on 31-12-14 : Yes/No

(A) For code No.1 to 8

(i) 12th Class with Science Biology: Yes/No

(ii) Total Marks & percentage of Marks: Marks/out of Percentage

(B) For Perfusionist course (Code No.9)

(i) B.Sc. with Biology Group : Yes/No

(ii) Total marks & % in B.Sc. : Marks/out of percentage

I hereby declare that the above entries are true abstract of the application form.

Signature

Date:

Name

APPLICATION FORM

**Gandhi Medical College & Associated Hospital
(Gandhi Medical College Autonomous Society)**

Admission form for admission to Paramedical Course

Form Fee: Rs.....Receipt No.....Date.....

Demand Draft No.....Name of Bank.....

1. (A) Applicant's Full Name : (In English capital letters)

.....
.....

(B) Whether Department in Service Yes/No.

.....

2. (A) Father's Name.....Occupation.....

(B) Mother's Name.....Occupation.....

3. Address (Permanent)

.....Tel.....

4. Correspondence will be made at permanent address only.

5. Date of Birth.....Place of Birth.....

Distt.....State.....Nationality.....

6. Age On 31-12-14 Year.....Month.....Days.....

7. Local Guardian (For outside candidate) Name.....

Address.....Phone No.....

8. Domicile of M.P.....yes/No.....Sex : Male/Female.....

9. Category-UR/SC/ST/OBC.....Physically Handicapped.....Yes/No.....

10. Education Qualification :

Exam Passed	Board/University	Year	Subject	Total Marks	Out of MM	%

11. Declaration : I hereby declare that all the statement made in this application are true , complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, action can be taken against me.

Date :

Signature

N.B. : U.R.(Unreserved)

M.M.(Maximum Marks)

S.C. (Scheduled Caste)

S.T. (Scheduled Tribe)

S/D/W (Son/Daughter/Wife)

O.B.C. (Other Backward Class)

Name

Note :- Separate Application Form is required for Perfusionist course.

IMPORTANT INSTRUCTIONS

- 1- Last date for submission of application form 30/10/2014. Up to 4 .00 p.m.
- 2- Application form can be submitted by hand in the Office of Dean, Gandhi Medical College, Bhopal.
- 3- Application form can also be sent by registered post. Application should be addressed to the Dean, Gandhi Medical College, Bhopal(M.P.) 462001. Attested photocopy of following document be enclosed with application form.
 - (a) Date of birth certificate (Board examination certificate/marks list showing the date of the Birth of the Candidate).
 - (b) Marks sheet of 12th Class (10+2 Scheme), for perfusionist mark list of B.Sc. also.
 - (c) Domicile Certificate
 - (d) Caste Certificate (for reserve category candidates only).
 - (e) Character Certificate from the institution last attended.
 - (f) Income Certificate of Patents/Guardian.
 - (g) Any Other.
- 4- Application is not received by the institution due to postal delay or due to any cause the institution will not be responsible. Application received after the last date will not be considered for admission & will be treated as cancelled.
- 5- Commencement of Course is subject to filling of minimum – 50% seats in a particular course.
- 6- Accommodation will not be provided by the institution.
- 7- Although the courses are job oriented, the institution does not take any job responsibility.
- 8- Candidate has to deposit fee in the stipulated period otherwise a fine of Rs.100/- per week will be charged.

N.B: All particulars in the enclosed application form should be provided carefully & legibly and sent in cover prescribed “Application form for Paramedical Course” to the Dean, Gandhi Medical College, Bhopal preferable by registered post/speed post acknowledgement due and must reach on the before due date.

The application form can also be deposited personally in the Dean Office.

**VENUE GUEST HOUSE GANDHI MEDICAL
COLLEGE CAMPUS, BHOPAL
TIME- 10.A.M. Onwards**

Candidate who opt seat has to deposit Rs.8000/- Cash/DD Payable to Dean & CEO, G.M.C., Bhopal at the time of counseling.

Important: For various Courses admission (allotment of seats) will be done as per merit list (prepared on the basis of marks in PCB/Biotechnology obtained in the qualifying examination) through counseling. The Candidate (or their authorized representative) have to appear for counselling on the prescribed dates at their own cost.

Separate call letters will not be issued for counselling.